

**Maloney Properties – Voted “Best Place to Work” by our employees for 11 years!**

**Join our hard-working motivated team! Our reputation for customer service and quality workmanship is the best in the industry.**

**About Us:**

Established in 1981, Maloney Properties LLC is a successful real estate firm. Our services include property management, real estate development, hospitality management, sales/marketing, and construction management services. We manage more than 100 housing communities with more than 10,000 units throughout the New England area.

We attribute our success to the effective working partnerships we have created with both clients and staff. Maloney Properties has developed a unique culture and work environment that is a significant factor in our success and enables us to attract and retain the best talent and finest professionals in the industry. As a result, Maloney Properties has a high employee retention rate with an average employee tenure of more than 10 years.

We are a company with a human focus and feel passionately and genuinely that our employees are our greatest asset. We are dedicated to teamwork, staff development and training. We have created a community within our company; we set clear goals and work together to achieve them. Maloney Properties is an Equal Opportunity Employer.

**Your Responsibilities:**

We are seeking a Maintenance Technician to support our properties in Newport, Middletown, and Portsmouth, RI. You will join a team of maintenance professionals whose responsibilities include:

- Performing in-unit repairs, preventative maintenance, and preparing apartments for new resident occupancy.
- Completing work orders, including light electrical, plumbing, and carpentry work, appliance repair, and general building maintenance.
- Providing access to and supervising contractors as needed.
- Performing groundskeeping and maintenance of exterior and common areas.
- Updating the Yardi mobile app and keeping the Maintenance Superintendent and Property Manager informed of work order status.

The work hours are 9:00am-5:00pm, Monday-Friday, with on-call duties shared on rotation.

**Your Qualifications:**

We are looking for a team player with excellent communication skills and a strong customer service philosophy.

- Knowledge of general apartment repair, carpentry, plumbing, electrical, and HVAC work is required.
- The ability to work as part of a supportive and cohesive team, as well as independently, is required.
- Experience with Yardi or other work order systems is a plus.
- A valid driver's license and access to a vehicle are required.

**Compensation & Benefits:**

We offer highly competitive pay and a comprehensive benefits package including great health benefits, 13 paid holidays, vacation time, 401k match, life and disability insurance, employee assistance program, an extra paid day off during your birthday month, and more! You will love our family-friendly workplace and healthy work-life balance at Maloney.

We also offer training programs and opportunities that lead to employee advancement and promotions. If you are interested in furthering your skills and building your career, this is a great opportunity for you!

**Pay Range:** \$22-25/hour depending on previous experience.

**Apply Now Via:**

<https://recruit.hirebridge.com/v3/application/applink.aspx?cid=6584&jid=648001>