

Attleboro Housing Authority  
Position: Leased Housing Specialist

The Attleboro Housing Authority is seeking a LEASED HOUSING SPECIALIST to perform all functions of tenant selection and management of the AHA Housing Choice Voucher Program. Responsibilities include the application process, rent and eligibility compliance and computations, liaison for community landlords and maintenance of all appropriate records and files for the HCV program. The incumbent must remain current at all times with governing Federal regulations. Incumbent must initiate protocols for properly servicing voucher holders and landlords and review methods, policies and procedures for improving the program regularly. Please visit our website at [attleborohousing.org](http://attleborohousing.org) under job opportunities for additional information and details. Please email resume' and cover letter to [Jobs@attleborohousing.org](mailto:Jobs@attleborohousing.org) or mail to Attleboro Housing Authority 80 South Avenue Attleboro, MA 02703 or fax to 508-222-4389. This position is open until filled. Equal Opportunity Employer