

Cancellation Policy:

This policy establishes procedures and expectations regarding registration for Chapter Meetings, Fundraisers and IREM[®] and Chapter Educational Seminars. It does not apply to Breakfast Break.

Registration Payments are expected prior to the event.

Chapter Registration Cancellation procedures are as follows:

1. IREM[®] Chapter Meetings:
 - a. Cancellation ten days prior to the event are non- refundable.
 - b. Cancellation prior to the ten day nonrefundable date will be fully refundable
 - c. Registrants who do not attend the event without notification of cancellation will not be refunded and will be required to pay registration fee owed
2. IREM[®] Chapter Educational Seminars:
 - a. Cancellation ten (10) days or more prior to the event will be fully refunded b. Cancellation within nine (9) to four (4) days prior to the event will be refunded 50% of registration fee c. All cancellations three (3) days or less prior to event are non-refundable. Registrants who do not attend the event without notification of cancellation will not be refunded and will be required to pay registration fee owed.
3. Registered Attendees who attend and who have not paid the registration fee will require full payment and pre-payment will be required for any registrant with an outstanding balance.
4. Events cancelled/postponed by the Chapter will be fully refunded.
5. All IREM[®] Classes and Courses will follow IREM[®] policies.



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